

Non-sequential Grade Level Promotion Standard Operating Procedure

By December 1, each school-year, students and families must submit a completed intent to move campus form to their home school.

To be eligible to apply a student must:

- 1) Be at (or on track to attaining by the end of the current academic year) the grade level equivalent performance level in Math, Literacy, Science, and Social Studies for the targeted grade level placement.
- 2) Be at least one performance level above the targeted grade level equivalent in one of the core areas (Math, Literacy, Science, or Social Studies).
- 3) Be at the targeted grade level equivalent performance level in the non-core areas (Performing Arts, Visual Arts, Technology, and Physical Education), or have met the graduation benchmarks in these levels. Note: World Language is not included in this requirement.
- 4) Have demonstrated performance at the Score 4.0.
- 5) Have demonstrated Met/Exceed performance on previous PARCC Math and English Language Arts assessments.
- 6) Have met grade level equivalent performance benchmarks on the Scantron Performance Series.

In January the home school will convene a meeting with the student, parents, and staff from the home and receiving schools to develop an individualized transition plan for the student. The plan will include:

- 1) Performance expectations.
- 2) Social/Emotional expectations.
- 3) The support the school(s) will provide. And,
- 4) The support the family will provide.

During the month of April the student will spend a week on the receiving campus.

Scenario 1: Current Traditional 4th Grade Student

A current 4th grade student is interested in skipping 5th grade and jumping directly to 6th grade in the following school year. The table below reflects the minimum requirements to qualify for grade promotion in this scenario.

Current Traditional 4th Grade Student	
Content Area	Performance Level
Math	Completed MA.05
Literacy	Completed LI.05
Science	Completed SC.06 <i>(This meets the "one level above in core content" requirement)</i>
Social Studies	Completed SS.05
Performing Arts	Completed PA.05
Visual Arts	Completed VA.05
Technology	Completed TE.IN
Physical Education	Completed PE.05
Student Qualifies for Grade Promotion to 6th Grade	

Scenario 2: Current Traditional 7th Grade Student

A current 7th grade student is interested in skipping 8th grade and jumping directly to freshman year of high school in the following school year. The table below reflects the minimum requirements to qualify for grade promotion in this scenario.

Current Traditional 7th Grade Student	
Content Area	Performance Level
Math	Completed MA.09/AlGeo I <i>(This meets the "one level above in core content" requirement)</i>
Literacy	Completed LI.08
Science	Completed SC.08
Social Studies	Completed SS.08
Performing Arts	Completed PA.05
Visual Arts	Completed VA.05
Technology	Completed TE.MS
Physical Education	Completed PE.08
Student Qualifies for Grade Promotion to 9th Grade	

Non-sequential Grade Level Reassignment Standard Operating Procedure

By April 1, each school-year, students and families must notified of a potential grade reassignment for testing purposes only.

The following criteria will be used as a guide to determine potential need for grade reassignment:

- 1) Below the age-based traditional grade level equivalent performance level in Math, Literacy, Science, and Social Studies.
- 2) Be at least two performance levels below the targeted grade level equivalent in one of the core areas (Math, Literacy, Science, or Social Studies).
- 3) Have demonstrated Does Not Meet/Partially Proficient performance on previous PARCC Math and English Language Arts assessments.

Scenario 1: Current Traditional 5th Grade Student

The following scenario depicts the profile of a current 5th grade student at risk for grade reassignment to 4th grade for testing purposes only.

Current Traditional 5 th Grade Student	
Content Area	Performance Level
Math	Currently on MA.04
Literacy	Completed LI.03 <i>(This meets the "two levels below in core content" requirement)</i>
Science	Completed SC.04
Social Studies	Completed SS.04
Student Qualifies for Grade Reassignment to 4th Grade	